

SELF-EMPLOYED INDIVIDUAL DEDUCTIONS

Client: _____

ID# _____ Tax Year _____

Operating Expenses	
Advertising	
Bank Charges	
Business Cards	
Catalogues	
Cleaning & Maintenance	
Commissions	
Demos	
Depreciation & Sect. 179	
Employee Benefits	
Freight	
Gifts	
Interest	
Map Books	
Office Expense	
Pension/Profit Sharing	
Postage/Delivery Expenses	
Printing	
Refunds	
Rent (Machinery/Equip)	
Rent (other)	
Repairs	
Sales	
Samples & Promotional	
Seminars & Trade Shows	
Service Charges	
Software	
Storage Fees	
Supplies	
Taxes	
Tools	
Utilities	
Wages	
Other_____	
Other_____	
Other_____	
Total	

The purpose of this worksheet is to help you organize your tax deductible business expenses. In order for an expense to be deductible, it must be considered an "ordinary and necessary" expense. You may include other applicable expenses. Do not include expenses for which you have been reimbursed, expect to be reimbursed, or are reimbursable.

Vehicle & Travel
See Vehicle, Travel & Entertainment Worksheet

Cost of Goods
Cost of Items for Personal Use
Cost of Labor
Inventory at Beginning of Year
Inventory at End of Year
Materials and Supplies
Outside Service
Purchases
Other_____
Other_____
Total

Equipment
Equipment
Furniture
Other_____
Total

Professional
Dues
Insurance
Legal & Professional
License
Publications
Other_____
Other_____
Total

Telephone
Cellular Phone
Long Distance
Pay Phone
Other_____
Total

Income
Total

Other Information